

Gift Aid declaration – for recurring donations

If you are a UK taxpayer and eligible to Gift Aid your donation, please complete the declaration below. This will increase your gift by 25p for every £1 given at no extra cost to you or us. Your address is needed to identify you as a current UK taxpayer. Thank you.

Please treat as Gift Aid donations to the **Hereford Diocesan Board of Finance** all qualifying gifts of money made from the date of this declaration and in the past four years. I am a UK taxpayer and understand that if I pay less Income Tax and/or Capital Gains Tax than the amount of Gift Aid claimed on all my donations in the current tax year it is my responsibility to pay any difference.

Donor's details

Title _____

Full name _____

Full home address _____

Postcode _____

Email address (optional) _____

Date _____

Signature _____

Please notify the Hereford Diocesan Board of Finance if you:

- *want to cancel this declaration*
- *change your name or home address*
- *no longer pay sufficient tax on your income and/or capital gains. Gift Aid is linked to basic rate tax, currently 20%, which allows charities to reclaim 25p for every £1 donated.*

by emailing finance@hereford.anglican.org or by writing to:

Finance Director, Hereford DBF
Diocesan Office, The Palace
Palace Yard
HEREFORD
HR4 9BL

If you pay Income Tax at the higher or additional rate and want to receive the additional tax relief due to you, you must include all your Gift Aid donations on your Self Assessment tax return or ask HM Revenue and Customs to adjust your tax code.